

## **INNER EAST COMMUNITY COMMITTEE**

**THURSDAY, 18TH JUNE, 2015**

**PRESENT:** Councillor A Khan in the Chair

Councillors C Dobson, R Grahame,  
R Harington, A Hussain, G Hyde,  
K Maqsood and B Selby

Approximately 40 representatives of the local community, stakeholders and partners attended the meeting

**1 Confirmation of Appointment of the Chair of the Inner East Community Committee**

The Community Committee noted the report of the City Solicitor which confirmed that Councillor A Khan had been appointed Chair of the Inner East Community Committee (CC) of the 2015/16 Municipal Year

**RESOLVED** – To note Councillor Khan's appointment as Chair of the Inner East CC for the forthcoming Municipal Year

**2 Chairs Opening Remarks**

Councillor Khan welcomed all present to the meeting, particularly members of the local community and brief introductions were made. The Chair welcomed Councillor C Dobson as a new Member of the Inner East CC and ward member for Killingbeck and Seacroft. Finally, the CC expressed thanks to former Councillor V Morgan, for her work with the Inner East CC

**3 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents

**4 Exempt Information - Possible Exclusion of the Press and Public**

No exempt information was contained within the agenda

**5 Late Items**

No formal late items of business were added to the agenda. Members were however in receipt of two supplementary documents relating to the Wellbeing report – which set out recommendations on various applications for funding received arising from ward member's meetings (minute ?? refers)

**6 Declarations of Disclosable Interests**

No declarations of disclosable pecuniary interests were made

**7 Apologies for Absence**

Apologies for absence were received from Councillor M Ingham

**8 Open Forum**

The following matters were raised under the Open Forum:

Draft minutes to be approved at the meeting  
to be held on Thursday, 17th September, 2015

- a) Parks & Countryside matters – several local residents made separate comments on the following:
  - i. East End Park – complemented the appearance of the Park, due to the additional volunteering work and work of P&C staff
  - ii. Roundabouts – upkeep of East End Park roundabouts was commended but further work needed at York Road roundabout
  - iii. Gardening/weeding – noted one comment that gardening/weeding was not to the same standard as previous years.
- b) The dates and themes of future meetings were requested to be publicised
- c) Feedback was requested on the mental health and social isolation discussions held during the workshop held 22<sup>nd</sup> January and at the meeting held 19<sup>th</sup> March 2015
- d) Tenants representative – a local ward Member introduced four new representatives to the meeting, seeking recognition of their role as spokesperson for their respective localities
- e) Derelict local sites – comments on the current state of the former Spring Close and Yew Tree public houses were noted
- f) Residents' concerns over on-street parking around Richmond Hill school were also reported

The CC noted that, where appropriate, all of the matters raised would be referred to the relevant Member advisory group for further discussion and/or taken into consideration during discussion on existing items on the agenda for this meeting, or through discussions during the workshop

## **9 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the last meeting held 19<sup>th</sup> March 2015 be agreed as a correct record

## **10 Matters Arising**

Minute 53c) In response to a previous query about Air Quality Monitoring, the Chair reported that LCC employed an Air Quality Manager and that air quality monitoring was undertaken in the locality near to Ebor Gardens.

## **11 Community Committee Appointments for 2015/16**

The City Solicitor submitted a report providing information on the various appointments which fall within the remit of the Inner East CC. Members were invited to determine appointments for the forthcoming Municipal Year for the following:-

- The themed Area Lead Member roles;
- The Committee representative on the Corporate Carers' Group;
- Representation upon the Children's Services Cluster Partnerships;
- Those local Outside Bodies to which the Committee are asked to appoint to.

The CC noted the contents of an email received from Councillor Ingham who had not been able to attend the meeting. Additionally, a separate report on the agenda covered the newly reconfigured Housing Advisory Panels.

**RESOLVED** - That the following appointments be confirmed for the 2015/16 Municipal Year:-

**Area Lead Members:**

Children's Services*	Councillors M Ingham and C Dobson
Community Safety	Councillor B Selby
Environment Services	Councillor G Hyde
Employment, Skills and Welfare	Councillor R Grahame
Health and Wellbeing	Councillor R Harington
Adult Social Care	Councillor A Khan

(\*Children's Services Lead also to fulfil Corporate Carer role)

**Cluster Representatives:**

Seacroft Manston	Councillor C Dobson
Inner East	Councillor A Khan
	Councillor R Harington
CHESS	Councillor R Harington

**Outside Bodies:**

Chapeltown CAB	Councillor K Maqsood
Richmond Hill Elderly Action	Councillor M Ingham
Inner East Housing Advisory Panel	Councillor R Grahame
	Councillor K Maqsood
	(With Councillor Ingham to attend as an advisory)
Outer East Housing Advisory Panel	Councillor C Dobson
	Councillor B Selby

**12 Inner East Community Committee nominations to the 'Inner East' and 'Outer East' Housing Advisory Panels (HAPs)**

The Director of Environment and Housing submitted a report seeking two Ward Councillor nominations from the Inner East CC to both the Inner East and Outer East Housing Advisory Panels (HAPs).

The report outlined the recent amendments MADE to the housing service management boundaries to align with Community Committees and other Council Services. Due to the large number of Council homes covered by the Inner East CC (over 11,000 of the city's total 56,000) the service split the CC area into two separately funded and resourced HAPs - Inner East HAP (for Burmantofts & Richmond Hill and Gipton & Harehills Ward) and Outer East HAP (for Killingbeck & Seacroft Ward).

**RESOLVED –**

- a) That Councillor R Grahame and Councillor K Maqsood be appointed to the Inner East HAP from the Burmantofts and Richmond Hill and Gipton and Harehills Wards (with Councillor M Ingham to attend as an advisory Member), and;
- b) That Councillor C Dobson and Councillor B Selby be appointed to the Outer East HAP from the Killingbeck and Seacroft

**13 Appointment of Co-optees for 2015/16**

Draft minutes to be approved at the meeting  
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The City Solicitor submitted a report outlining proposals regarding the appointment of co-optees onto the Inner East CC, seeking confirmation that the CC wished to continue to appoint co-optees to support the work of the CC for the forthcoming year.

The report noted that at this point in the Municipal Year, the local Community Leadership Teams and Forums had not yet met to discuss co-optee nominations.

**RESOLVED –**

- a) That approval be given to the continuing appointment of co-optees in order to support the work of the Committee and
- b) to note the intention to bring a further report seeking confirmation of co-optee nominations at the appropriate time.

**14 Wellbeing report**

The East North East Area Leader submitted a report providing an update on the current position of the capital and revenue budget for the Inner East CC.

Applications for funding, which had previously been reviewed at the relevant ward member meetings, were included in the report for consideration.

Additionally, the CC was in receipt of an amended schedule of applications for Youth funding, which outlined the decisions made under delegated powers, in consultation with ward Members.

**RESOLVED**

- a) To note the spend to date and current balanced for the 2015/16 financial year;
- b) That, having considered the submitted project proposals and comments of the Elected Members, the following be agreed in respect of applications to the Wellbeing Fund:

<u>Project</u>	<u>Decision/amount granted</u>
Lark in the Park	£1,500
Safe Space Harehills/Gipton	£2,500
Opportunity Shops	£16,000
Community Programme (Inner East)	£1,500
Harehills Festival	£2,000
Fearnville Bike Festival	£1,500
IE Young Peoples Out of School Activities	£2,500
Al-Khidmat Centre	DEFERRED for more information
Seacroft Gala	£1,530
Haslewood West Subway	£3,695.95
Young Fire Fighters	£1,500
Gipton Gala	£1,000
Positive Action for Refugees	£2,250
Replacement of stolen alleygate	£840.00
IE Tasking Pots	£15,000
IE Community Engagement	£3,000

- c) To note the following Wellbeing Revenue decisions were taken under delegated powers:

<u>Project</u>	<u>Decision/amount granted</u>
Burmantofts Gala 2015	£2,000
Adventure Group	£1,500
Mums the Word Group	£1,000

- d) To note the decisions taken under delegated powers in respect of applications to the Youth Activity Fund as outlined in the revised schedule to paragraph 31 of the submitted report

- e) To note receipt of an additional application to the Wellbeing Youth Activity Fund, and having considered the application the decision be as follows:

1<sup>st</sup> Cross Gates Brownies £575.00 agreed

## **15 Area Update Report**

The East North East Area Leader submitted a report setting out proposals to consider for the proposed approach of the Inner East CC for the 2015/16 Municipal Year.

The report outlined staffing matters and the following key matters were discussed:

Priorities and outputs – noted the need for an identified mechanism to drive forward priorities and achieve measurable outputs and the proposal to establish a cross ward Working Party to explore options and best practice for how the CC can achieve this aim.

Neighbourhood Improvement Board (NIB) – noted the establishment of an Inner East NIB could, along with the locally developed Neighbourhood Improvement Plans (NIPs), be the driver for progress against the CCs identified priorities.

Community Centres – Noted implementation of a new three point pricing policy for community centres for new bookings on 1st May 2015 which set prices at commercial and community rates and allows Community Committees to agree free lettings in their community centres. The CC noted a request for clarification, and agreed that it was timely for the existing Inner East CC free let policy to be reviewed.

### **RESOLVED -**

- a) That the contents of the report comments made be noted.
- b) That approval be given to the formation of a cross Ward working group to explore options of how best to achieve progress against Community Committee priorities.
- c) That the process for deciding upon Community Centre lets in light of the new arrangements as approved by the council's Executive Board be approved
- d) That a review of the existing Inner East CC free letting and charging policy be undertaken, with a report to be presented in due course with proposals for approval

Following consideration of this item, the Chair reported that Andy Birkbeck, Area Officer for Inner East CC had accepted a new role within the ENE Area Management Team, and that this would be his last meeting of Inner East CC. Councillor Khan led Members in expressing thanks for Andy's work supporting the CC. Councillor Khan then welcomed Neil Young to the meeting as he would assume the role of Inner East CC Area Officer

## **16 Derelict and Nuisance Sites Programme Update**

The CC considered the report of the ENE Area Leader which provided background to the derelict and nuisance property programme established in 2011 and detailed the action taken and planned to address derelict and nuisance sites and bring about environmental improvements.

Clare Wiggins, Area Improvement Manager, ENE Area Management Team, presented the report highlighting that of the 74 identified sites, 32 lay within the ENE area management area. Additionally, although the programme was flexible, the initial focus would be on major sites.

Comments from local residents identifying sites would be welcomed during the workshop to follow the formal meeting bearing in mind the criteria for designating "derelict and nuisance" sites contained within the report at appendix 1.

The CC requested a schedule of sites on a ward basis, noting that the list required constant review. A comment that sites should be identified and prioritised along the east Leeds corridor into the city was noted

### **RESOLVED**

- a) To note the progress made and discussions on the matter
- b) To request that the Inner East CC Environmental Sub Group perform a monitoring role in the matter of derelict and nuisance sites within the Inner East CC area
- c) To note the request that Members be provided with a list of derelict and nuisance sites within their wards

## **17 Parks and Countryside Area Delegation for Inner East**

The CC considered the report of the Director of Environment and Housing which provided an update on the Parks and Countryside Service, specific to the Inner East CC area

Councillor G Hyde, Inner East Community Lead Member for Environmental Services introduced the report highlighting the importance of partnership working, community involvement and residents own responsibilities. Simon Frosdick, LCC Environment and Housing, presented the detail of the report highlighting the new role of the CC in being able to influence resource priorities and investment. During discussions, the following key matters were raised:

- Capital investment and the use of Section 106/Community Infrastructure Levy funds
- Prioritising future resources with input from the Inner East CC environment advisory group

- The level of residents' volunteering which supports the work done by the Service
- Community Parks and Leeds Quality Park Standard, identifying work for the environment advisory group to undertake to identify appropriate sites to be designated as "community parks"

**RESOLVED** - To work with Parks & Countryside officers to determine future resource priorities based on data from the parks asset register

## **18 Environmental Services - Service Agreement for 2015/16**

The Director of Environment and Housing submitted a report presenting the new Environmental Service Level Agreement (SLA) between the Inner East CC and the Environmental Action Service to help maintain clean and tidy neighbourhoods across the Inner East area during 2015/16.

Councillor G Hyde, Inner East Community Lead Member for Environmental Services introduced the report, again highlighting the importance of partnership working, community involvement and residents own responsibilities.

John Woolmer, East North East Locality Manager, highlighted the changes and responsibilities in the new SLA including the 'plan on a page' approach to each of the 5 priority neighbourhoods within Inner East CC area. Draft "plans" were presented at the meeting for consideration and discussion by the workshop following the formal meeting

The report sought approval of the Service Level Agreement and the further development of the "plan on a page" approach for each ward through liaison with Ward Members.

### **RESOLVED**

- a) To approve the attached Service Level Agreement for the 2015/16 municipal year;
- b) To delegate the responsibility to oversee the delivery of the Agreement and the associated "plans on a page" to the Environmental Sub Group, with input through ward member meetings.
- c) To note that the workshop following this meeting will also concentrate on "plan on a page" for the localities

## **19 Future Meeting dates**

**RESOLVED** – To note the date and times of future meetings said:

Thursday 17th September 2015 at 6.00 pm

Thursday 10th December 2015 at 6.00 pm

Thursday 24th March 2016 at 6.00 pm.

At the conclusion of the formal Community Committee meeting, the Chair advised that an informal workshop session would now take place where members of the community, relevant Council officers and Committee Members, would have the opportunity to discuss the topic of 'the place where I live' which would inform the work of the CC and its' priorities for the forthcoming year.

